

# Council of York Haven Borough, Pennsylvania

Bryan Housholder, President of Council  
Not Appointed, Vice President of Council  
Angie Garrison, Member of Council  
Larry Isaacson, Member of Council  
Robin Isaacson, Member of Council  
Brian Korte, Member of Council  
Curtiss Tusing, Member of Council  
Thomas Schrinier, Member of Council

Christine Ebersole, Mayor  
Amber Devore, Administrative Professional



Office of York Haven Council  
2 N. Pennsylvania Ave.  
York Haven, PA 17370

Telephone: (717) 266-7261  
Fax: (717) 266-9429

Website:  
[www.yorkhavenborough.org](http://www.yorkhavenborough.org)

## MINUTES September 3, 2025 7:00 p.m.

**2025 MEETINGS:** Click [here](#) to view 2025 Council Meetings Dates

**CALL TO ORDER:** President Housholder called the September 3, 2025, meeting to order at 7:00pm in Council Chambers, 2 N. Pennsylvania Ave. York Haven, PA with the following members present, Curtiss Tusing, Robin Isaacson, Angie Garrison with Brian Housholder presenting. Councilman Larry Isaacson, Brian Korte, and Thomas Schrinier were absent.

**Members of the Administration included:** Jennifer Reiner, Treasurer; and Mayor Christine Ebersole.

- I. Called Legislative Meeting to Order
- II. Roll Call
- III. Pledge of Allegiance was recited.
- IV. Action on previous meeting Minutes of August 4, 2025. made the motion to approve. second and unanimously approved them as written.
- V. **Police Report:** Chief Lentz (see attached)
  - Lock cars, homes, garages, etc. There has been a lot of theft
  - Advise of when Halloween will be scheduled
- VI. **Fire Department Report:** Chief Sanders not present (messed)
  - Chief Sanders not present
  - A report was messaged of 6 calls which included 5 medical and 1 unknown fire
- VII. **Solicitors' Report:** Evan Gable (see attached)
  1. Curfew Ordinance distributed for review
  2. Foreclosure/vacant property registration ordinances; will work on a draft
  3. Rental ordinance - include knox boxes for rental properties; not sure if that can be enforced
  4. Key ordinance – distributed for review
  5. Nuisance ordinance - revising
- VIII. **Engineer's Report:** Derek Rinaldo/Paul Pope (See attached)
  1. LSA resolution to adopt the grant. A motion was made by Angie Garrison and Second by Robin Isaacson and unanimously approved.

2. LSA Statewide grant application for new maintenance vehicle to be started by engineer. Motion was made by Robin Isaacson and seconded by Curtiss Tusing and unanimously approved.

**IX. Public Comment:**

**Public comment on non-agenda items begins at 7:30 p.m., with Council sitting as a General Committee. Each speaker shall have up to five minutes to speak. To assure access to all participants, the presiding officer may reduce the time limit down to three minutes if the number of speakers who have signed up would extend the total comment period beyond 30 minutes and/or may resume public comment after Council's legislative session has adjourned**

*Disclaimer: Pursuant to the Sunshine Act, the York Haven Borough will only record citizens' names, and the subject of testimony provided during the public comment period. Should you request information or desire a response to your testimony, you must provide the City Clerk or Council President with your contact information. The information you provide will be used by York Haven Borough agents to process your request. Your name, address and request for information may be entered into the York Haven Borough complaint tracking system.*

**X. Treasurer's Report:** Jennifer Reiner

1. Treasures Report Approval to pay bills - Motion made by Angie Garrison and second by Robin Isaacson. Voted on and approved unanimously.
2. A draft resolution for the Borough Solicitor to increase spending from \$100 to \$500 for Borough Council President, Vice President and Treasurer. A motion was made by Robin Isaacson and Seconded by Angie Garrison and unanimously approved
3. Jennifer providing Keystone login for COSTARS account

**XI. Mayor's Report:** Christine Ebersole

**XII. Ordinance Officer Report:** None

**XIII. Borough Maintenance Updates:** Josh Heltebrindle, Mike Warner & Curtiss Tusing

**a. Bobcat**

1. Needs repairs
2. Repairs would exceed \$3,000

**b. Bobcat rental**

1. A motion was made by Angie Garrison and second by Robin Isaacson to rent a Bobcat for borough maintenance not to exceed \$350.00 and unanimously approved

**c. Library repairs – Robin Isaacson and Curtiss Tusing are meeting to discuss outside of the meeting**

**d. York Water Company – Robin Isaacson was given contact information for York Water Company and called regarding mowing of the sewer property. She has not received a return phone call. Amber Devore will follow up.**

**e. Skid Steer purchase**

1. Josh and Mike are reviewing the attachments for purchase

**XIV. Streets/Traffic Updates:**

**a. Removable speed bumps installed and removed by PennDOT could be an option for Landvale & Front Streets. Angie has sent an email for additional information**

**b. Landvale and Front Street signs. Angie emailed PennDOT for updated street signs**

**XV. Building Code Updates:**

**a. 76 South Second Street**

1. Fire Department was called for carbon and smoke detectors going off
2. They reported a roof leaking, a gas leak by the furnace and gas piping that looked unsafe
3. The property is a rental
4. Angie requested that the fire department's reports include renter's names and contact information and information for an owner or property management company

5. Angie forwarded the reports to Barry Isett and Commonwealth Codes

**b. 132 S. Landvale**

1. Commonwealth Codes has been notified no building permit was obtained
2. Foundation is still sitting unstable and exposed
3. Commonwealth Codes following up with owner

**c. 68 S. Landvale**

1. Commonwealth Codes the magistrate trial was on Monday, August 10, 2025 at 10:00 AM
2. Owner plead guilty and a \$350 fine was issued
3. After that, Keith Hunnings and Commonwealth Codes (CWC) discussed the situation with Mr. Molina. CWC put the following conditions on the site in order to lift the Unsafe Structure Notice:
  - a. Apply for a UCC Building Permit within a week.
    - o Mr. Molina asked to come into our office for assistance applying for it.
  - b. Obtain a preliminary inspection to verify site conditions as soon as possible after the "UCC permit is issued.
  - c. Apply for a Permit from Keith Hunnings for sewage disposal
    - o He applied on the spot.
    - o Keith Hunnings needs a copy of current York Haven Borough Ordinances concerning Holding Tanks.
  - d. Satisfy County Conservation requirements for Erosion and Sediment control and Storm Water Management.
  - e. Not use or occupy the structure until a Certificate of Occupancy is obtained.
  - f. Not use the property for commercial purposes unless approval is obtained.
    - o Approval is given for removal of building materials stored on and in the property.

**d. York Haven Park:**

1. Mulch status- Fastpitch to assist with getting mulch removed. Table till spring
2. The new LED lights and security cameras have been installed.

**XVI. Old Business:**

**a. Website/Social Media**

1. On going updates
2. Please encourage residence to like and follow our new Facebook page
3. Forms Uploaded:
  - Handicap application
  - Street Cut Permit Application – New form
  - Property Maintenance Complaint Form – New form
  - Street Excavation Ordinance
  - Residential Building Application Form – Updated w/updated borough email

**b. Ordinance Officer**

1. Contract for Barry Isett was signed by Bryan Housholder

**c. Administration Professional**

1. Amber Devore was interviewed by the Admin hiring committee Angie, Robin and Christine as assigned by council
2. The hiring committee was in favor of hiring Amber and sent an offer letter that was accepted at \$15 per hour.
3. Offer letter was sent to the council for review
4. Final Council vote. Motion made by Angie Garrison and Seconded by Curtiss Tusing and

unanimously approved

5. Amber started the onboarding process on August 24<sup>th</sup>
6. She will work Monday, Wednesdays and Fridays from 9am-1pm with hybrid arrangements after her 90-trial period
7. Her first, second and third weeks of work are onboarding leading into working alone
8. She took a Basics of Local Government Training, DCED Chart of Accounts on Tuesday, August 26 at 11am via Teams
9. Amber met with Barry Isett for ordinance procedures

**d. York Water Company – Sewer Bills**

1. Concerns regarding raise in fee
2. Solicitor comment of contract language. Fees were frozen for 1 year.

**e. NEYCHIP**

1. National Historical Site - application has been submitted. Should know in November if approved
2. PA Historical Marker – for Conewago Canal. Should know in October if approved
3. October 25<sup>th</sup> – Northeastern School District 1 room schoolhouse talk @ boro building
4. November 1<sup>st</sup> – How do you do your family tree @ boro building
5. NEYCHIP gave out 4 scholarships to Northeastern students that volunteer w/ NEYCHIP

**f. Borough Committees**

1. Not enough council members are present. Table till next meeting
2. Events, street, volunteer, ordinance, personnel/finance, borough building & park
3. Committee chair volunteers
4. Community member volunteers

**g. York County 2024 Hazard Mitigation Plan Municipal Adoption Resolution**

1. Emailed to council for review
2. Vote on resolution Motion made by Robin Isaacson and Seconded by Angie Garrison unanimously approved

**h. Handicap Parking**

1. Make a list of materials needed to install were ordered and received
2. The signs for Sophia Santiago at 74 S. Front Street were installed

**i. York County Boroughs Association**

1. Next meeting is scheduled on September 25<sup>th</sup> at John Wright Restaurant
2. Sign up at \$20 per person

**j. York County Planning Commission**

1. Liberty Tree – October 18, 2025 planting – Donated and planted by Rotary Club of York
2. Municipality is to dig the hole and take care of the tree for the duration of it's life
3. London Planetree was selected
4. The softball field on the side of Zeigler Street doesn't have any shade. Angie Garrison suggested to plant it in that area. Agreed upon by council

**XX. New Business:**

**a. Employee Handbook**

1. Angie sent a copy to the solicitor, council and mayor for review
2. Vote on adopting the handbook – Table until next council meeting

**b. Updated Fee Schedule**

1. Angie sent a draft copy to the solicitor, council and mayor for review
2. Solicitor will draft an updated fee schedule

**c. 1 N. Landvale**

1. The owner is looking to make the property into an event/gathering space
2. It is zoned residential
3. Solicitor is reviewing

**d. Borough SharePoint**

1. Angie created Administration, IT & Systems, Code Enforcement, Maintenance, Personnel, Community Events and Archives files and subfiles
2. You must be signed up with your borough emails to access the borough files

**XVII. Status of Prior Committee Referrals:** No reports.

**XVIII. Council Comment**

**XIX. Administration Comment:** None

**XX. Adjournment**

1. Motion made by Angie Garrison and Second by Robin Isaacson unanimously approved

**XXI. Resumption of Public Comment Period (at the discretion of the presiding officer)**

This agenda is subject to change before and during the meeting for consideration of such other business Council may desire to act upon including items of business deferred from previous Council meetings. If you are a person with a disability and plan to attend the public meeting, please call (717) 266-7261 if any accommodations are needed to participate in the proceedings. Persons with hearing impairments may contact the Deaf Center at TDD (717) 848-6765 for assistance.

NEWBERRY TOWNSHIP POLICE DEPARTMENT  
 MONTHLY REPORT  
 August 2025

York Haven Baro

	ZONE 1 NEWBERRY TOWNSHIP	ZONE 2 YORK HAVEN BOROUGH	ZONE 3 GOLDSBORO BOROUGH	NEWBERRY'S JURISDICTION	OLDSIDE	OTHER	TOTAL
<b>Part I Offenses</b>							
Murder							
Rape							
Robbery							
Agg Assault	1						1
Burglary	1						1
Theft	11						11
MV Theft							
<b>Part II Offenses</b>							
Drugs	5	2					7
DUI-DRUGS	2						2
DUI-ALCOHOL	2						2
DUI-ALCOHOL AND DRUGS							
Simple Assault	7			1			8
Sexual Assault		1					1
Harassment	3						3
Non-Traffic Citations	11	1		4			16
All Other Offenses	14	1		1			16
<b>Traffic Offenses</b>							
Traffic Accidents	27	2		1			30
Traffic Citations	80	3		4		1	88
Traffic Warnings	129	1		8		2	140
<b>Service Calls</b>							
Domestic Incidents	12	2		1			15
All other calls(not criminal)	748	23		45		5	821
<b>TOTAL CALLS</b>	<b>1042</b>	<b>35</b>		<b>61</b>		<b>8</b>	<b>1146</b>

# York Haven Boro

## Part Two UCR Incidents Reported by District

INCIDENT/COMPLAINT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022
<b>YORK HAVEN BOROUGH</b>													<b>YHAV5</b>
ANIMAL COMPLAINT	0	0	0	0	0	0	0	1	0	0	0	0	1
ASSAULT, SIMPLE	0	0	0	0	0	0	0	1	0	0	0	0	1
DRUG OFFENSE	0	0	0	0	0	0	0	2	0	0	0	0	2
<b>TOTAL DISTRICT COUNTS</b>	0	0	0	0	0	0	0	4	0	0	0	0	4

<b>TOTAL COUNTS</b>	0	0	0	0	0	0	0	4	0	0	0	0	4
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# York Haven Boro Non-UCR Incidents

INCIDENT/COMPLAINT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022
<b>YORK HAVEN BOROUGH</b>	<b>YHAV5</b>												
ALARM	0	0	0	0	0	0	0	1	0	0	0	0	1
ASSIST OTHER POLICE AGENCY	0	0	0	0	0	0	0	1	0	0	0	0	1
CIVIL DISPUTE	0	0	0	0	0	0	0	1	0	0	0	0	1
DISTURBANCE	0	0	0	0	0	0	0	2	0	0	0	0	2
DOMESTIC	0	0	0	0	0	0	0	2	0	0	0	0	2
EMS CALL	0	0	0	0	0	0	0	6	0	0	0	0	6
FIRE DEPARTMENT CALL	0	0	0	0	0	0	0	1	0	0	0	0	1
FOOT PATROL	0	0	0	0	0	0	0	3	0	0	0	0	3
HARASSMENT	0	0	0	0	0	0	0	1	0	0	0	0	1
M.V. COLLISION - NON REPORTABLE	0	0	0	0	0	0	0	2	0	0	0	0	2
PARKING COMPLAINT	0	0	0	0	0	0	0	1	0	0	0	0	1
REPOSSESSION	0	0	0	0	0	0	0	1	0	0	0	0	1
SERVICE CALL / MISCELLANEOUS	0	0	0	0	0	0	0	1	0	0	0	0	1
TRAFFIC STOP	0	0	0	0	0	0	0	2	0	0	0	0	2
WELFARE CHECK	0	0	0	0	0	0	0	2	0	0	0	0	2
<b>TOTAL DISTRICT COUNTS</b>	0	0	0	0	0	0	0	27	0	0	0	0	27
<b>TOTAL COUNTS</b>	0	0	0	0	0	0	0	27	0	0	0	0	27

York Haven Boro Citations

August 2025

E0000267-1	NON	YHAV5	PENNSYLVANIA AVE	8/4/2025
E0010729-5	TRAF	YHAV5	2ND ST	8/17/2025
E0010730-6	TRAF	YHAV5	2ND ST	8/17/2025
E0010827-5	TRAF	YHAV5	YORK HAVEN ROAD AT CASSEL RD	8/9/2025
W3TQ6W1C3P2	WARN	YHAV5	FRONT ST	8/6/2025

## SOLICITOR'S STATUS REPORT

**TO:** York Haven Borough Council and Secretary

**FROM:** Evan M. Gabel, Solicitor

**DATE:** September 3, 2025

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1. **\*\*Curfew Ordinance.** I have drafted a curfew ordinance for Borough Council and Newberry Township Police Department review. Discuss.
2. **\*\*Key Sign-In/Out Resolution.** I have drafted a resolution for Borough Council review. Discuss.
3. **\*\*York Water Issue.** Waiting for response from York Water on proposed settlement regarding payment for Act 537 Plan revisions. Discuss.
4. **\*\*Burn Ordinance.** Discuss.
5. **\*\*Nuisance Ordinance.** I have drafted a nuisance ordinance for Borough Council review. Discuss.
6. **\*\*IPMC.** Discuss.

**\*\* Denotes items with updates or action items that should be placed on the Agenda**



## Engineer's Report for York Haven Borough

September 3<sup>rd</sup>, 2025

### I. General

#### A. Local Share Grant:

1. The Borough was awarded funding in the amount of \$104,722 for a new skid steer under the LSA Grant submitted in 2024.

#### B. Grants for 2026

1. **LSA Category 4 Grant** - Due Date: September 30<sup>th</sup>
  - It was decided at the August Council Meeting that the funds would be requested for a new plow truck with attachments.
  - The Borough is working to obtain three quotes for the truck and equipment
  - Grant Resolution execution for submission of grant.
2. **LSA Statewide Grant** - Due Date: November 30<sup>th</sup>
  - It was decided at the August Council Meeting that the funds would be request for acquisition of the Fire Company Property.
  - The Borough is working to obtain an appraisal of the property that will be utilized for the grant.
  - Max \$1,000,000

#### C. York Borough Act 537 Plan

- There are no updates from CSD at this time.

#### D. Retaining Wall at the Firehouse

1. CSD performed an evaluation of the existing retaining wall located at the Firehouse and found that the wall is failing because of the footer, if one was installed; CSD has provided the two following recommendations:
  - Demolish the existing retaining wall and construct a new wall in a similar location.
  - Demolish the existing retaining wall and grade the parking area down into Gay Street.

### II. Streets

#### A. Gay Street Improvements:

1. On July 3<sup>rd</sup>, 2024, The Borough was listed to receive \$200,000 for the proposed Gay Street Improvements
  - The YCPC reached out to CSD to let us know that they are able to commit the full \$200,000 for the 2025 Planning Year!
    - a. This change in the funding schedule will allow us to complete design and obtain all necessary permits in 2025 and allow bids to be completed in Early Spring 2026 just before paving season.
    - b. The YCPC noted that they will not cancel the current funding but will provide an amendment when the project has been sent out to bid.

### III. Stormwater

A.

### IV. Plan Reviews

A.