

Council of York Haven Borough, Pennsylvania

Bryan Housholder, President of Council
Not Appointed, Vice President of Council
Angie Garrison, Member of Council
Larry Isaacson, Member of Council
Robin Isaacson, Member of Council
Brian Korte, Member of Council
Curtiss Tusing, Member of Council
Thomas Schriner, Member of Council

Christine Ebersole, Mayor
Amber Devore, Administrative Professional



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MINUTES November 3, 2025 7:00 p.m.

2025 MEETINGS: Click [here](#) to view 2025 Council Meetings Dates

CALL TO ORDER: President Brian Housholder called the November 3, 2025, meeting to order at 7:00pm in Council Chambers, 2 N. Pennsylvania Ave. York Haven, PA with the following members present, Curtiss Tusing, Robin Isaacson, Larry Isaacson, Brian Korte, Thomas Schriner and Angie Garrison with Brian Housholder presenting.

Members of the Administration included: Jennifer Reiner, Treasurer (absent); Amber Devore, Secretary and Mayor Christine Ebersole.

- I.** Called Legislative Meeting to Order
- II.** Roll Call
- III.** Pledge of Allegiance was recited.
- IV.** Action on previous meeting Minutes of October 6, 2025. Robin Isaacson made the motion to approve, Angie Garrison second and unanimously approved them as written.
- V.** **Police Report:** Sergeant Bloom (see attached)
- VI.** **Fire Department Report:** Chief Sanders (see attached)
- VII.** **Solicitors' Report:** Evan Gable
 1. Curfew Ordinance distributed for review – Chief Lentz still has for review
 2. Foreclosure/vacant property registration ordinances; Evan will work on a draft. Motion made by Angie Garrison and second by Robin Isaacson and unanimously approved
 3. Rental ordinance - include knox boxes for rental properties with separate hallways and businesses
 4. Key ordinance – needs signed by borough council president
 5. Bank account Signature Resolution - Motion made by Angie Garrison and second by Brian Korte and unanimously approved
 6. Nuisance Ordinance – Motion to adopt & it was advertised. Motion made by Angie Garrison Second by Curtiss Tusing and unanimously approved
 7. Borough Fee Schedule – will adopt at January meeting. Solicitor fees are changing. Evan would like a meeting to review the fees.
 8. Fire ordinance - updating

9. 1 N. Landvale wants permission for an event space. Evan has been communicating with property owner. The owner is York County SALDO/land development regulations.
10. Knox box ordinance – Evan is working on

VIII. Engineer’s Report: Paul Pope (See attached)

1. LSA Statewide Grant - review and act on the resolution CSD to apply for the grant application for the acquisition of the fire department property not to exceed \$1,000,000. Motion made by Robin Isaacson and second by Angie Garrison and unanimously approved.
2. Purchase the skid steerer at the updated proposal cost. Motion made by Brian Korte and Second by Angie Garrison and unanimously approved.
3. A DCD Grant for the creation of Zoning Ordinances is available. CSD does comprehensive plans.
4. YCPC to extend ISA Storm Water Resolution to 2029. There is no cost to the borough. Motion made by Angie Garrison and Second by Robin Isaacson and unanimously approved.

IX. Public Comment: None

Public comment on non-agenda items begins at 7:30 p.m., with Council sitting as a General Committee. Each speaker shall have up to five minutes to speak. To assure access to all participants, the presiding officer may reduce the time limit down to three minutes if the number of speakers who have signed up would extend the total comment period beyond 30 minutes and/or may resume public comment after Council’s legislative session has adjourned

Disclaimer: Pursuant to the Sunshine Act, the York Haven Borough will only record citizens' names, and the subject of testimony provided during the public comment period. Should you request information or desire a response to your testimony, you must provide the City Clerk or Council President with your contact information. The information you provide will be used by York haven Borough agents to process your request. Your name, address and request for information may be entered into the York haven Borough complaint tracking system.

X. Treasurer’s Report: Jennifer Reiner (absent)

1. Treasures Report Approval to pay bills. CGA Law Firm’s bill was added to the bills to be paid. - Motion made by Robin Isaacson and second by Larry Isaacson. Voted on and approved unanimously.
2. PLGIT Account must have funds transferred into it before checks are disbursed. The account has been over drafted for the last two months. The amount in the accounts for the month of November is less than the amount of the checks written. Bryan Householder will sign the checks until the funds have been transfered.
3. Animal Control Contract for 2026
 - a. Motion was made by Angie Garrison and Second by Larry Isaacson and unanimously approved.
 - b. Borough pays fees if the animal’s owner is not found. If the owner is found the pet owner pays.

XI. Mayor’s Report: Christine Ebersole

1. School buses are parking on 2nd Street and have been told not to park there. It is a public safety issue. There isn’t enough room for fire trucks to get through. Amber is getting Evan the bus company contact info.
2. Common Grounds and Believers in Christ Church would like to use the borough building on Thursdays to distribute food. The motion was made by Brian Korte and Second by Angie Garrison and unanimously approved.

XII. Ordinance Officer Report: None

XIII. Borough Maintenance Updates: Curtiss Tusing & Mike Warner

1. Library lighting repairs – Lefever Electric giving a quote

XIV. Streets/Traffic Updates:

1. PennDOT responded and stated the Landvale and Front Street signs can be replaced by the borough to have north and south listed on them. Curtiss and Brian are getting a sign count.

XV. Building Code Updates:

a. 68 S. Landvale

1. Escrow is being created for the holding tank by the treasurer

2. Keith Hennings created a budget for the escrow account if emptying the tank if necessary

XIX. York Haven Park:

1. Bees in the concession stand/bathroom at the park. Amber is getting an estimate for extermination

XVI. Old Business:

a. Employee Handbook

1. Hold to next meeting

b. Budget Meeting

- c. Approve advertising of 2026 budget. There is no tax increase. Motion was made by Robin Isaacson and Second by Brian Korte and unanimously approved.

c. 2026 Council Meetings

1. September 7th council meeting falls on Labor Day. The September meeting will be held on the 9th.

d. NEYCHIP

1. National Historical Site - application has been submitted. Should know in November if approved

e. Borough Committees – table until January

1. Events, street, volunteer, ordinance, personnel/finance, borough building & park
2. Committee chair volunteers – Events (Angie), Street (Brian), Ordinance (Angie), Personnel/Finance (Robin), Borough Building (Thomas), Parks (Curtiss)
3. Community member volunteers
4. Amber has the spreadsheet for the sign-up list

f. Council Member Terms

1. Evan Gable is creating a resolution that states the terms of each council member.

XX. New Business:

a. Building Code Services

1. When Commonwealth Codes file liens or magistrate trials can the Borough add additional charges for admin fees? Evan is looking into this

b. Zoning Ordinance

1. Paul Pope is looking into the steps of creating a zoning ordinance

XVII. Status of Prior Committee Referrals: No reports.

XVIII. Council Comment

XIX. Administration Comment: None

XX. Adjournment 8:20 pm

XXI. Resumption of Public Comment Period (at the discretion of the presiding officer)

This agenda is subject to change before and during the meeting for consideration of such other business Council may desire to act upon including items of business deferred from previous Council meetings. If you are a person with a disability and plan to attend the public meeting, please call (717) 266-7261 if any accommodations are needed to participate in the proceedings. Persons with hearing impairments may contact the Deaf Center at TDD (717) 848-6765 for assistance.

York Haven BORO

NEWBERRY TOWNSHIP POLICE DEPARTMENT
MONTHLY REPORT
October 2025

	ZONE 1 NEWBERRY TOWNSHIP	ZONE 2 YORK HAVEN BOROUGH	GOLDSBORO BOROUGH	ZONE 3 NEWBERRY JURISDICTION	OTHER OUTSIDE NEWBERRY'S JURISDICTION	TOTAL
Part I Offenses						
Murder						
Rape						
Robbery						
Agg Assault	2					2
Burglary	1	1				2
Theft	5					5
MV Theft		1				1
Part II Offenses						
Drugs	4					4
DUI-DRUGS	3					3
DUI-ALCOHOL	2					2
DUI-ALCOHOL AND DRUGS	1					1
Simple Assault	4					4
Sexual Assault						
Harassment	3				1	4
Non-Traffic Citations	7					7
All Other Offenses	10			1		7
Traffic Offenses						
Traffic Accidents	24	1				25
Traffic Citations	90	2		2		94
Traffic Warnings	169	2		12		183
Service Calls						
Domestic Incidents	12	1				13
All other calls(not criminal)	691	30		42	16	779
TOTAL CALLS	1021	38	57	17		1129

October 1, 2025 to October 31, 2025

York Haven Boro Part One UCR Incidents

INCIDENT/COMPLAINT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022
YORK HAVEN BOROUGH													YHAV5
THEFT	0	0	0	0	0	0	0	0	0	1	0	0	1
THEFT OF VEHICLE	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTAL DISTRICT COUNTS	0	0	0	0	0	0	0	0	0	2	0	0	2
TOTAL COUNTS	0	0	0	0	0	0	0	0	0	2	0	0	2

York Haven Boro Non-UCR Incidents

INCIDENT/COMPLAINT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022
YORK HAVEN BOROUGH												YHAV5	
ANIMAL COMPLAINT	0	0	0	0	0	0	0	0	0	3	0	0	3
BUISNESS CHECK	0	0	0	0	0	0	0	0	0	2	0	0	2
CIVIL DISPUTE	0	0	0	0	0	0	0	0	0	1	0	0	1
DISABLED VEHICLE	0	0	0	0	0	0	0	0	0	1	0	0	1
DOMESTIC	0	0	0	0	0	0	0	0	0	1	0	0	1
EMS CALL	0	0	0	0	0	0	0	0	0	3	0	0	3
FIRE DEPARTMENT CALL	0	0	0	0	0	0	0	0	0	1	0	0	1
HARASSMENT	0	0	0	0	0	0	0	0	0	1	0	0	1
INFORMATION RECEIVED	0	0	0	0	0	0	0	0	0	1	0	0	1
M.V. COLLISION - REPORTABLE	0	0	0	0	0	0	0	0	0	1	0	0	1
NOISE COMPLAINT	0	0	0	0	0	0	0	0	0	1	0	0	1
PFA INFORMATION	0	0	0	0	0	0	0	0	0	2	0	0	2
SERVICE CALL / MISCELLANEOUS	0	0	0	0	0	0	0	0	0	5	0	0	5
SUSPICIOUS ACTIVITY	0	0	0	0	0	0	0	0	0	1	0	0	1
THEFT	0	0	0	0	0	0	0	0	0	1	0	0	1
TRAFFIC ENFORCEMENT REPORT	0	0	0	0	0	0	0	0	0	2	0	0	2
TRAFFIC HAZARD	0	0	0	0	0	0	0	0	0	1	0	0	1
TRAFFIC STOP	0	0	0	0	0	0	0	0	0	3	0	0	3
WELFARE CHECK	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTAL DISTRICT COUNTS	0	0	0	0	0	0	0	0	0	32	0	0	32
TOTAL COUNTS	0	0	0	0	0	0	0	0	0	32	0	0	32

York Haven Boro Citations October 2025

E0010220-0	TRAF	YHAV5	LANDVALE ST	10/4/2025
E0010408-6	TRAF	YHAV5	FRONT ST	10/24/2025
W3V676G0R14	WARN	YHAV5	LOCUST ST AT HYDRO PARK DR	10/15/2025
W3V7D0LRLM1	WARN	YHAV5	S FRONT ST	10/21/2025

STATION 27

October 2025 Monthly report

Type of Call	
Alarm	6
MVA	4
Assist F.D.	1
Public Service	1
Wires/Pole Fire	1
TOTAL	13

Mutual Aid (outside township)	
Public Service	1
Structure Fire	2
MVA	1
Water Rescue	1
TOTAL	5

		Man hours served
Hours		
Fire Calls		136
Training		316
Fundraising		15
Other		65
Total Man Hours		396

Upcoming Events and Fundraisers

Event Name	Date and Time
chicken corn soup sale	Nov 8th noon
Live burn training	Nov 9 th 9:00 am
Pumps class	Nov 1st 8:00 AM
Santa run	December 25th 8 AM



Engineer's Report for York Haven Borough

November 3rd, 2025

I. General

A. Local Share Grant:

1. The Borough was awarded funding for \$104,722 for a new skid steer under the LSA Grant submitted in 2024.

B. LSA Grants for 2026

1. **LSA Category 4 Grant**

- CSD has successfully submitted the LSA Category 4 Grant application on behalf of the Borough for the plow truck.

2. **LSA Statewide Grant - Due Date: November 30th**

- CSD has prepared the Resolution for review for the grant application and requests that Council review and act upon it.
- The grant will be applied for the acquisition of the Fire Company Property.

C. York Borough Act 537 Plan

- There are no updates from CSD at this time.

D. Retaining Wall at the Firehouse

1. CSD performed an evaluation of the existing retaining wall located at the Firehouse and found that the wall is failing because of the footer, if one was installed; CSD has provided the following two recommendations:

- Demolish the existing retaining wall and construct a new wall in a similar location.
- Demolish the existing retaining wall and grade the parking area down into Gay Street.

E. YCSWC Intergovernmental Cooperation Agreement (ICA)

1. The YCPC has requested that Council review act upon a resolution and adopt an amendment for the implementation of the Regional Chesapeake Bay Pollutant Reduction Plan (CBPRP).

- There is no cost to The Borough for being a part of this program
- The purpose of this amendment is to extend the ICA from 12/31/2025 to 12/31/2029.
- These documents need to be executed for YCPC to finalize their MS4 Report for the existing CBPRP and close out funded contracts.

II. Streets

A. Gay Street Improvements:

1. On July 3rd, 2024, The Borough was listed to receive \$200,000 for the proposed Gay Street Improvements

- The YCPC reached out to CSD to let us know that they are able to commit the full \$200,000 for the 2025 Planning Year!
 - a. This change in the funding schedule will allow us to complete design and obtain all necessary permits in 2025, and allow bids to be completed in Early Spring 2026, just before paving season.
 - b. The YCPC noted that they will not cancel the current funding but will provide an amendment when the project has been sent out to bid.

B. PennDOT Road Signage:

1. It has been brought to CSD's attention that there are concerns of speeding at the entrances to The Borough. CSD recommends that additional markings and signage be installed at these problem areas.

III. Stormwater

A.

IV. Plan Reviews

A.

**York Haven Borough
2026 PROPOSED BUDGET**

Distribution account	2025 BUDGET	2025 YTD	2026 BUDGET
Income			
Cable Franchise	\$8,000.00	\$3,621.20	\$4,800.00
CULTURE & RECREATION_INCOME	\$0.00	\$50.00	\$0.00
Donatons/Contrjbutions	\$0.00	\$0.00	\$0.00
National Night Out	\$0.00	\$1,060.00	\$0.00
Total for Donatons/Contributions		\$1,060.00	\$0.00
Interest	\$5,000.00	\$8,472.95	\$12,000.00
Insurance Dividend/Return	\$0.00	\$757.72	\$0.00
Total for Interest		\$9,230.67	\$12,000.00
Intergovernment Revenues			
Alcohol Beverage Tax	\$100.00	\$300.00	\$300.00
Total for Intergovernment Revenues		\$300.00	\$300.00
PERMITS			
PERMITS	\$500.00	\$220.00	\$200.00
SANITATION			
SANITATION	\$10,000.00	\$29,356.80	\$15,447.00
FIRE RELIEF FUNDS			
FIRE RELIEF FUNDS	\$3,000.00		
PURTA			
PURTA	\$150.00		\$150.00
TENANT REGISTRATION			
TENANT REGISTRATION	\$5,000.00		\$7,500.00
TAXES			
ACT 511 TAXES			
Earned Income Tax	\$101,000.00	\$65,563.06	\$90,000.00
Earned Income Tax - Delinquent	\$0.00	\$32.94	\$0.00
Earned Income Tax - Prior year	\$0.00	\$12,356.58	\$0.00
Total for ACT 511 TAXES		\$77,952.58	\$90,000.00
Per Capita Tax	\$3,000.00	\$187.00	\$0.00
Per Capita Tax - Delinquent	\$0.00	\$1,100.00	\$0.00
Real Estate Tax			

Real Estate Tax - Delinquent	\$10,000.00	\$18,899.42	\$5,000.00
Real Estate Taxes Current Year	\$110,000.00	\$91,209.17	\$87,000.00
Total for Real Estate Tax		\$143,277.75	\$92,000.00
Transfer Tax	\$15,000.00	\$11,663.20	\$12,500.00
Total for TAXES		\$234,180.53	\$194,500.00
Violations, Vehicle & Ordinance	\$1,000.00	\$530.46	\$750.00
Misc Income			
Total for Income		\$278,549.66	\$235,647.00
Cost of Goods Sold			
Gross Profit		\$278,549.66	\$235,647.00
Expenses			
66000 Payroll Expenses		\$58.50	\$100.00
Taxes	\$1,500.00	\$417.66	\$1,500.00
Wages			
Council Member Wages	\$2,400.00	\$2,100.00	\$3,600.00
Council President Wages	\$720.00	\$540.00	\$720.00
Mayor Wages	\$770.00	\$577.50	\$770.00
Ordinance Officer Wages	\$750.00	\$458.35	\$0.00
Part-Time Employee Wages	\$4,500.00	\$4,181.00	\$4,500.00
Tax Collector Wages	\$7,500.00	\$8,793.36	\$9,000.00
Secretary Wages	\$10,500.00	\$690.00	\$10,000.00
Treasurer Wages	\$20,000.00	\$26,031.25	\$25,000.00
Total for Wages		\$42,681.46	\$53,590.00
Total for 66000 Payroll Expenses		\$43,157.62	\$55,190.00
Advertsing	\$1,500.00	\$170.60	\$300.00
Animal Control	\$500.00	\$548.30	\$500.00
Audit	\$5,000.00	\$12,000.00	\$8,000.00
Bank Fees		\$39.00	\$0.00
Building Repairs & Maintenance	\$250.00	\$80.23	\$100.00
Code Services		\$269.86	\$750.00
Garbabe removal	\$800.00		\$0.00
Fire Tax	\$9,000.00		\$0.00

Utilities			
Electric	\$4,000.00	\$1,520.67	\$1,600.00
Natural Gas	\$4,500.00	\$6,185.00	\$7,200.00
Sewer	\$600.00	\$1,123.92	\$3,000.00
Telephone & Internet	\$900.00	\$705.57	\$925.00
Water	\$600.00	\$356.71	\$500.00
Total for Utilities		\$9,891.87	\$13,225.00
Contracted Services			\$600.00
Sanitation			\$0.00
Small Items of Equipment	\$150.00		\$1,000.00
Total for Expenses		\$213,557.73	\$235,647.00
Net Operating Income		\$64,991.93	\$0.00
Other Income			
Other Expenses			
Net Other Income			
Net Income		\$64,991.93	\$0.00

Distribution account	2024 ACTUAL	2025 BUDGET	2025 YTD	2026 BUDGET
INCOME				
LIQUID FUELS		\$17,894.83	\$54,911.70	\$17,000.00
Fire Tax	\$21,520.78	\$9,000.00	\$33,169.16	\$32,000.00
EXPENSES				
LIQUID FUELS				
FIRE TAX				\$6,066.03
NET INCOME				
LIQUID FUELS				
Fire Tax				\$25,933.97