

**YORK HAVEN BOROUGH COUNCIL MINUTES**  
**YORK HAVEN, PENNSYLVANIA**  
**August 1, 2022**

A regular meeting of the York Haven Borough Council was called to order July 5, 2022, at 7:00 p.m. The Pledge of Allegiance and Roll call followed. Present were President Bryan Householder, Council members: Chad Billet, Joell Fry, Tim O'Sheehan, Jamie Wolf, Secretary/Treasurer Pamela Billet, Absent were Mayor Christine Ebersole, Robin Isaacson, Mindy Yoder. Attorney Evan Gable, and C.S. Davidson Engineer Derek Rinaldo.

**Police Report:** Chief Lutz stated:

1. June -56 incidents, the weather is getting warmer we will resume foot and bicycle patrols.

**Engineer's Report:** Derek Rinaldo stated:

1. *2021-2023-CDBG Borough Building-* A bid opening of the rebid was held 7/1/22, with Lauer Construction as sole bidder with a base bid of \$205,600.00 (please see the attached on your copies, the 2<sup>nd</sup> page is the corrected bid tabulations) with the total bid pricing at \$255, 400.00. With those figures the Borough has a minimum match of 21%. I have reached out to the YCPC if there are any more available funds and they confirmed that they would be willing to contribute additional money to allow the Borough to proceed with the entire scope. Borough Council needs to decide what bid items they would like to award and confirm the total available budget for match money.
2. *Stormwater Ordinance-* we have been has been having regularity meetings with DEP for the next MS4 Permit cycle to begin in 2023. The Borough must have an ordinance consistent with the current Act 167 Plan (updated every 5 years) The York County Planning Commission is currently not updating their County 167 Plan that is over 10 years old. The Borough's will need to update their current ordinance to comply with 2022 Model prior to the end of the current MS4 reporting period. I have provided a final version of the SWM Ordinance for council and Attorney Gable for comments.
3. *MS4-DEP* recently published guidance on their website stating that Notice of Intents (NOI) will now be due in September 2022. Municipalities currently covered under the MS4 PAG-13 General Permit will have coverage automatically extended. Upon the issuance of a new state General Permit, DEP will define a new timeline for a new NOI. There is currently when this will be issued. The Borough will need to submit a waiver 180 days prior for us that date is 8/8/22. We will also need to issue a check for \$500.00 to cover the application fee.

**Solicitor's Report:**

1. *Trash Reports-*we are waiting for payments on delinquent bills.
2. Ordinance2022-1 An Ordinance of the Borough of York Haven Borough, York County, PA, Providing for the Handicapped Parking Space on 19 2<sup>nd</sup> Street, and Providing Penalties for Violations, **A motion was made by Tim O'Sheehan to approve Ordinance 2022-1 An Ordinance of the Borough of York Haven Borough, York County, PA, Providing for the Handicapped Parking Space on 19 2<sup>nd</sup> Street, and Providing Penalties for Violations, it was second by Chad Billet and approved by voice vote.**

**Ordinance Officer:** *Tim O'Sheehan stated:*

1. I had received a complaint for 73-75 South Front Street with no water. I returned calls and the tenants were also to move out in 5 days. The water issue has been resolved and the tenants are still living there. I contacted Commonwealth Code Inspection Service Pete Schilling.
2. 14/16 Landvale-received a complaint of a tree on property that is blocking the view of vehicles on PA Avenue trying to approach intersection. We sent a letter with her trash bill to resolve this issue.
3. 15 Susquehanna Avenue-sent an ordinance violation letter to have vehicles removed off the property.

**Citizens:** Chad Peters-Landlord Inspections, GKT Properties-driveway. and Commonwealth Code Inspection Service.

1. Chad Peters-observe and asked if there was any more to the inspections. Our Attorney isn't here to answer questions.
2. *GKT Properties-* I own the property at 35 Walton Street, he handed out to council pictures of the road and parking issues on this street. I would like to put a driveway at the end of my property with stones. Engineer Rinaldo replied that this will need a stormwater permit and a permit to put a driveway in. As you can see in the pictures there are more cars than homes, they could also park down a block on the other side of Walton Street, there are some homes that having parking pads in their back yard. Discussion of parallel and angle parking with backing in, it was decided to discuss this more in August. The Attorney and Engineer aren't here to answer questions.

**Minutes:** A motion was made by Chad Billet to approve the Minutes it was second by Tim O'Sheehan and passed by voice vote.

**Treasurer's Report:** A motion was made by Chad Billet to accept the Treasurer's report, it was second by Tim O'Sheehan and approved by voice vote. They also approved to pay: Penn Waste, Met-Ed, Columbia Gas, Verizon, CGA Law Firm, C.S. Davidson, Inc., Department of Labor & Industry, York Water Company, Manchester Hardware, J&W Hardware, Kocman Insurance, MediaOnePA, PSAB, Rutter's, and Newberry Township Police Department.

**Mayor's Report:**

- 1.

**Borough Building:**

1. Under Engineer's report.

**Streets:**

- 1.

**Playground:**

- 1.

**Unfinished Business:**

1. GKT Properties-driveway at 35 Walton Street, discussion with Pete Schilling (Commonwealth Code) of the parking issues, and will table for the August meeting.

2. Flag Pole- the flags are stuck again, will contact Denny Mansberger.
3. EMA-nothing new to report at this time.
4. Community Yard Sale-Council member said she only had 1 sale; she gave the secretary a receipt and \$10.00 in cash for the item sold. Asked about having another yard sale.
5. Susquehanna Fire Company-would like to have council members to be involved in the meetings, the next one is 7/13/22 at 6:00pm at Newberrytown Fire Hall.
6. Computers/Copiers-Secretary Pam Billet told council members of the trouble she was having with the Best Buy website, it would kick her off and close down the computer, worked from home 1 day to use her computer she sent a request in at 8:15 am and they sent her a code at 6:15pm that day and 10:00 on Saturday. She emailed Mindy Yoder with this information and they decided to contact Dell for quotes.
7. Banking-discussion of the fees being charged for not having enough money in the Sanitation accountant, and not receiving interest on accountants. Borough Council made a decision to join Members 1st. **A motion was made by Tim O'Sheehan to close our accountants at Fulton Bank, and join Members 1<sup>st</sup>, it was second by Jamie Wolf and approved by voice vote.**

### New Business:

1. Blue Ridge Property-had called the borough and asked about adding 2 additional apartments, the secretary told him he needed to contact the York County Planning Commission and Commonwealth Code Inspection. He was to e-mail prints and she never received the.
2. Taxes & Financial- Council member Tim O'Sheehan stated that the borough is in financial trouble. We need to either ask for financial assistance, I talked with the county assessment the last one done was in 2006, it would cost us too much to have them come out and reassess these properties. I believe we are going to have to raise our taxes in 2023. ACT 47 we could apply for grants, financial aid, we must meet the guidelines. Jamie Wheeler for the YCPC could come help the borough qualify for some. Local Share Accountant-accountant for funds from the Casino and that also has guidelines. Council member Jamie Wolf will e-mail council members with this information to discuss at the August meeting.
3. Fundraiser- Council member Jamie Wolf had a pamphlet of flowers that we could sell in spring and fall.
4. Electric rates- our agreement with APPI is ending in September 2022, we will view the current rates and discuss in August meeting.
5. 26/28 PA Avenue-has put trash out and has a dumpster, Council member Jamie Wolf will contact Cash Now of this situation. If garbage cans are out next Monday we need to take pictures.

Borough Council went into Executive Session from 8:02-8:39 pm.

A motion made by Tim O'Sheehan, to adjourn the meeting at 8:39 p.m. and second by Joell Fry.

Respectfully submitted,

Pamela Billet  
Secretary