

Council of York Haven Borough, Pennsylvania

Bryan Housholder, President of Council
Angie Garrison, Vice President of Council

Larry Isaccson, Member of Council
Robin Issacson, Member of Council
Brian Korte, Member of Council
Curtiss Tusing, Member of Council
Thomas Schriner, Member of Council



Office of York Haven Council
2 N. Pennsylvania Ave.
York Haven, PA 17370

Telephone: (717) 266-7261
Fax: (717) 266-9429

Website:
www.yorkhavenborough.org

AGENDA September 3, 2025 7:00 p.m.

2025 MEETINGS: Click [here](#) to view 2025 Council Meetings Dates

- I. **Call Meeting to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Action on previous meeting Minutes of August 4, 2025.**
- V. **Presentations, Awards and Announcements**
 - ▶ **None.**
- VI. **Meeting(s) Scheduled:**
 - ▶ **Council Committee Meeting: Scheduled for Monday, October 6, 2025 at 7:00 p.m. in Council Chambers. Agenda items are due by 12 noon on September 1st.**
 - ▶ **Legislative Meeting: The next legislative meeting of Council will be held on Day, Month 0, 2025 at Time. in Council Chambers. Agenda items are due by 12 noon on Date.**
- VII. **Police Report:** Chief Lentz
- VIII. **Fire Department Report:** Chief Sanders
- IX. **Solicitors' Report:** Evan Gable
 1. Curfew Ordinance update
 2. Foreclosure/vacant property registration ordinances
 3. Rental ordinance - include knox boxes for rental properties, fee schedule
 4. Fire ordinance - add fire department, items not burnable (furniture, tires, trash, etc.) fire pits must be 20' from any home or structure
 5. Nuisance ordinance - to include adoption of the 2021 International Codes (I-Codes) under the Uniform Construction Code (UCC) – Discussion to leave sections out

X. Engineer's Report: Derek Rinaldo/Paul Pope

XI. Public Comment:

Public comment on non-agenda items begins at 7:30 p.m., with Council sitting as a General Committee. Each speaker shall have up to five minutes to speak. To assure access to all participants, the presiding officer may reduce the time limit down to three minutes if the number of speakers who have signed up would extend the total comment period beyond 30 minutes and/or may resume public comment after Council's legislative session has adjourned

Disclaimer: Pursuant to the Sunshine Act, the York Haven Borough will only record citizens' names, and the subject of testimony provided during the public comment period. Should you request information or desire a response to your testimony, you must provide the City Clerk or Council President with your contact information. The information you provide will be used by York Haven Borough agents to process your request. Your name, address and request for information may be entered into the York Haven Borough complaint tracking system.

XII. Treasurer's Report: Jennifer Reiner

XIII. Mayor's Report: Christine Ebersole

XIV. Ordinance Officer Report: None

XV. Borough Maintenance Updates: Curtiss Tusing, Josh Heltebrindle & Mike Warner

- a. Skid Steer purchase
- b. Library repairs
- c. Bobcat repairs
- d. Has York Water Co. been maintaining the mowing of the bank

XVI. Streets/Traffic Updates:

- a. Removable speed bumps installed and removed by PennDOT could be an option for Landvale & Front Streets. Angie has sent an email for additional information
- b. Landvale and Front Street signs. Angie emailed PennDOT for updated street signs

XVII. Building Code Updates:

a. 75 South Second Street

- 1. Fire Department was called for carbon and smoke detectors going off
- 2. They reported a roof leaking, a gas leak by the furnace and gas piping that looked unsafe
- 3. The property is a rental
- 4. Angie requested that the fire department's reports include renter's names and contact information and information for an owner or property management company
- 5. Angie forwarded the reports to Barry Isett and Commonwealth Codes

b. 132 S. Landvale

- 1. Commonwealth Codes has been notified no building permit was obtained
- 2. Foundation is still sitting unstable and exposed

c. 68 S. Landvale

- 1. Commonwealth Codes the magistrate trial is scheduled for Monday, August 10, 2025 at 10:00 AM
- 2. For the land/property itself it needs to be enforced through zoning or a Property Maintenance Ordinance

XVIII. York Haven Park:

- a. Mulch status
- b. The new LED lights and security cameras have been fully installed.

XIX. Old Business:

a. Website/Social Media

- 1. On going updates

2. Please encourage residence to like and follow our new Facebook page

3. Forms Uploaded:

- Handicap application
- Street Cut Permit Application – New form
- Property Maintenance Complaint Form – New form
- Street Excavation Ordinance
- Residential Building Application Form – Updated w/updated borough email

b. Ordinance Officer

1. Contract for Barry Isett was signed by Bryan Housholder

c. Administration Professional/Office Manager

1. Amber Devore was interviewed by the Admin hiring committee Angie, Robin and Christine as assigned by council
2. The hiring committee was in favor of hiring Amber and sent an offer letter that was accepted.
3. Offer letter was sent to the council for review
4. Final Council vote
5. Amber started on August 24th
6. She will work Monday, Wednesdays and Fridays from 9am-1pm with hybrid arrangements after her 90-trial period
7. Her first, second and third weeks of work are onboarding
8. She took a Basics of Local Government Training, DCED Chart of Accounts on Tuesday, August 26 at 11am via Teams
9. Amber met with Barry Isett for ordinance procedures

d. York Water Company – Sewer Bills

1. Concerns regarding raise in fee
2. Solicitor comment of contract language

e. NEYCHIP

1. National Historical Site - application has been submitted. Should know in November if approved
2. PA Historical Marker – for Conewago Canal. Should know in October if approved
3. October 25th – Northeastern School District 1 room schoolhouse talk @ boro building
4. November 1st – How do you do your family tree @ boro building

f. Borough Committees

1. Events, street, volunteer, ordinance, personnel/finance, borough building & park
2. Committee chair volunteers
3. Community member volunteers

g. York County 2024 Hazard Mitigation Plan Municipal Adoption Resolution

1. Emailed to council for review
2. Vote on resolution

h. Handicap Parking

1. Signs and materials needed to install were ordered and received
2. The signs for Sophia Santiago at 74 S. Front Street were installed

i. York County Planning Commission

3. Liberty Tree – October 18, 2025 planting – Donated and planted by Rotary Club of York
4. Municipality is to dig the hole and take care of the tree for the duration of it's life

5. London Planetree was selected
6. The softball field on the side of Zeigler Street doesn't have any shade. Angie Garrison suggested to plant it in that area.

j. York County Boroughs Association

1. Next meeting is scheduled on September 25th at John Wright Restaurant

XX. New Business:

a. Employee Handbook

1. Angie sent a copy to the solicitor, council and mayor for review
2. Vote on adopting the handbook

b. Updated Fee Schedule

1. Angie sent a draft copy to the solicitor, council and mayor for review

c. 1 N. Landvale

1. The owner is looking to make the property into an event/gathering space
2. It is zoned residential

d. Borough SharePoint

1. Angie created Administration, IT & Systems, Code Enforcement, Maintenance, Personnel, Community Events and Archives files and subfiles
2. You must be signed up with your borough emails to access the borough files

XXI. Status of Prior Committee Referrals: No reports.

XXII. Council Comment

XXIII. Administration Comment: None

XXIV. Adjournment

XXV. Resumption of Public Comment Period (at the discretion of the presiding officer)

This agenda is subject to change before and during the meeting for consideration of such other business Council may desire to act upon including items of business deferred from previous Council meetings. If you are a person with a disability and plan to attend the public meeting, please call (717) 266-7261 if any accommodations are needed to participate in the proceedings. Persons with hearing impairments may contact the Deaf Center at TDD (717) 848-6765 for assistance.